

#### MAKE YOUR GIFT DO MORE

#### Follow this simple process:

- Obtain a matching gift form (or web address) from your HR department.
- Complete the form and mail it to St. Vladimir's Seminary. If the matching gift registration form is online, email the matching confirmation number to mariak@svots.edu.
- Your company will send the matching gift after we verify your request.

Thanks for going the extra mile to maximize your impact at St. Vladimir's Seminary!

ST. VLADIMIR'S SEMINARY, EIN: 13-1656625



ST. VLADIMIR'S ORTHODOX THEOLOGICAL SEMINARY

575 Scarsdale Rd. | Yonkers, NY 10707 914.961.8313, x 360 | svots.edu



WITH YOUR EMPLOYER'S MATCHING GIFT PROGRAM

# Double your gift to St. Vladimir's Seminary at no cost to you.

You'll maximize your impact when you take advantage of your employer's matching gift program.

### DID YOU KNOW?

 Every year \$10 billion in corporate matching gifts goes unclaimed

 65% of Fortune 500 companies offer a matching gift program

 There are 23,000 matching gift programs in the U.S. and Canada

 Two-thirds of American employers surveyed offer matches for payroll deductions

## FREQUENTLY ASKED QUESTIONS

- How do I find out if my employer matches gifts?
- A Enter the name of your company in the search bar at svots.edu/support/matching-gifts.
- What percentage of my gift will my company match? Is there a limit?
- A Matching ratios vary, but are typically 1:1. Each company also sets their own upper and lower matching limits.
- It looks like my company has a matching program—how do I get my gift matched?
- A Many companies' matching forms are available at <a href="mailto:svots.edu/support/matching-gifts">svots.edu/support/matching-gifts</a>. Follow the procedure as described. We don't fill out forms for you, but we'll be happy to assist. If forms aren't available online, ask your HR representative about matching.
- My company doesn't have a matching gift program. How can I get them to match my gift?
- A Talk to your HR Department! Matching is a great way to inspire good will and community participation among employees.
- What do I need to know about the Seminary to request a matching gift?
- A St. Vladimir's is incorporated in the State of New York as a non-profit organization, in accordance with section 501(c)(3) of the Internal Revenue Code of the United States. Please be sure to designate "St. Vladimir's Seminary," EIN: 13–1656625.

- Where should I send completed forms?
- A Send completed matching gift forms (by mail or email) to:

#### Maria Kouloumbis

ADVANCEMENT COORDINATOR
St. Vladimir's Seminary
575 Scarsdale Rd. | Yonkers, NY 10707
EMAIL: mariak@svots.edu

- I made multiple donations to St. Vladimir's Seminary this year. Can I get them all matched?
- A Certainly! Just be sure to note the maximum and minimum amount your employer will match, and the deadline to request a matching gift (both vary by company).
- I got a "thank you" gift for my donation.
  Does that affect my matching gift?
- A Yes. Employers will match only the taxdeductible portion of your gift (the total amount of donation minus the fair market value of anything you received, such as an event meal).
- I'm a retiree. Can my company still match?
- A It's possible—best to ask. Some companies will match gifts given by spouses as well.
- Who can I talk to about other questions?
- A Email <u>mariak@svots.edu</u> or call 914.961.8313, x 360. We'll answer any questions, research your new company, or update your record.