CLINICAL PASTORAL EDUCATION REGISTRATION FORM

1. Registration for Clinical Pastoral Education (CPE):

After an initial meeting with the seminary's Director of Field Education, students with second-year standing in the M.Div. program fulfill the hospital ministry requirement—normally in the **summer before their second year**—by successfully completing a Level I ACPE-accredited unit of at least 400 hours and an exit interview with the Director of Field Education.

Note: *Students in the M.Div. program who complete the unit of CPE may be eligible for reimbursement of the hospital fee, as long as they meet the criteria for financial aid, on the basis of the seminary's financial aid application and the FAFSA.*

Student's Name:_____Student ID: _____

Center/Hospital:_____Start:_____/_____End:_____/_____
Month Day Month Day

Name of CPE Supervisor at the Center: _____

Term of CPE Registration

- ❑ Summer 2022
- ❑ Fall 2022
- ❑ Fall 2022-Spring 2023 (extended unit)
- ❑ Spring 2023

SVS Director of Field Education:_____Date: _____

2. Review of CPE supervisor final evaluation:

Upon successful completion of the CPE unit, the student must present the **CPE supervisor final evaluation** to the seminary's Director of Field Education, who will discuss the evaluation with the student and sign an exit interview form.

3. Completion of program requirement:

After meeting with the seminary's Director of Field Education, the student must submit the **CPE supervisor final evaluation** and the **signed exit interview form** to the Academic Dean, who will record successful completion of the hospital ministry requirement. (A copy of the CPE supervisor final evaluation will be retained in the student's seminary file, where the evaluation will be available to the Spiritual Formation Director for continuing formation of the student.)

Academic Dean:_____Date: _____